

## **Emergency Coordinator in Fort Portal**

The position is expected to be filled by **01st September 2025** with the initial contract duration until **31st December 2025**. There are prospects for an extension dependant on the continuation of funding. Employment location will be **Fort portal, Uganda**. The position is paid according to WHH paygrade SG7.

### **Objective**

Coordinate implementation of humanitarian activities with national partner organizations according to the specified deadlines and organisational, contractual and financial directives and support in Development of Humanitarian Programs and Positioning for Funding.

### **Your responsibilities**

- Provide analyses of the humanitarian context and changing needs in sectors such as Food Security, Nutrition, WASH, Protection etc. in the country.
- Support the development and implementation of the humanitarian strategy anchored in the country strategic plan of Welthungerhilfe (WHH) Uganda.
- Ensure that WHH Uganda's humanitarian strategy and operations are efficiently linked with emergency preparedness planning and programming.
- Support the development of humanitarian funding strategy for WHH Uganda.
- Support the development of humanitarian project proposals and coordinate the technical implementation of activities by project partners in Uganda.
- Coordinate rapid assessments and implementation in the field
- Maintain regular meetings and exchange of information with key humanitarian response stakeholders including UNHCR, OPM, Start Network members and other humanitarian actors in Uganda.
- Ensure regular participation of WHH in humanitarian coordination meetings in the country nationally and whenever required at field level.
- Ensure WHH's participation in inter-agency activities such as joint appeals and joint assessments.
- Serve as the focal point for development, implementation, monitoring and updating of WHH Uganda's Emergency Preparedness and Response Plan (EPreP).
- Provide the necessary capacity building to the country emergency response team (CET) and ensure implementation of the identified minimum preparedness actions.

- Ensure that Anticipatory Action is mainstreamed and implemented in WHH Uganda humanitarian action programming
- Ensure quality and adherence of WHH's interventions to the global and organization's standards.

#### **Additional Contributions:**

- Participate in strategic planning and contribute to overall program development.
- Carry out any other related duties as assigned by management.

#### **Your profile**

- Bachelor's degree in relevant field e.g. Agriculture, Nutrition, Humanitarian Action Studies, Peacebuilding and Conflict Resolution other relevant Social Sciences, e.t.c.
- A minimum of 3 years of experience working in same level of position or above in emergency response.
- Ability to communicate fluently in English (verbal and written).
- Excellent communication, collaboration and interpersonal skills.
- Ability to work in a dynamic team with members from diverse backgrounds.
- Good leadership, planning, organizing coordination skills.
- Previous experience working in refugee settlements, transit centers or reception centers in Uganda is an added advantage.
- Experiences with humanitarian donors like ECHO, START, WFP etc are desirable.
- Experiences in Proposal Development for Humanitarian Interventions is desirable.
- Willingness to travel on short notice to different locations required for the emergency intervention

#### **Our offer**

We offer you the opportunity to work in a responsible and interesting field as part of an extremely dedicated team. Welthungerhilfe attaches great importance to the personal and professional development of its employees. Remuneration is based on our gender-independent salary scale.

**Please send your application via our online recruiting system by July 30, 2025.** Your contact person is Gertrude Munduru. Welthungerhilfe is committed to fighting terrorism in all its activities. Accordingly, any applicant who is offered employment will be screened against lists of known and suspected terrorists.